

CARMICHAEL CANINE CORRAL ASSOCIATION (CCCA)
BOARD MEETING
August 20, 2013

Location: Sus' Home

TIME: 6:30 p.m. to 8:30 p.m.

Attendees:

Sus Brown, President
Carla Barbaro, Vice President (Acting President)
Joan Lutz, Secretary
Adelynn Case, Treasurer (Absent)
Vacant, Director of Membership
Brenda Mock, Director of Revenue Development
Cathy Hartsock, Director of Communications
Vacant, Director of Facilities & Volunteers
Tom Mock, Past President

The meeting was called to order by Carla at 6:30 p.m. Carla thanked everyone for coming.

Old Business:

1. Review and approve the Minutes of the July 16, 2013 Membership & Board Meeting.

MOTION: Motion was made to approve the minutes. Motion was seconded and all were in favor.

2. Reports: *Treasurer's Report*: Adelynn was not present so there was no report. Carla stated that she paid \$88.00 for the renewal of the Post Office Box for one year.

Renovation Update: Tom stated that he had a phone call from the new Carmichael Parks & Recreation District Head, Tarry Smith. Mr. Smith has basically put the renovation of the Dog Park on hold because he plans to renovate the whole park and the Dog Park may be moved somewhere else. Tom guesstimates that it will take 2-3 years to develop the plan and the District will probably use the \$40,000 that was budgeted for the Dog Park for the whole park renovation. It was suggested to Tom that since we have to work with this person for quite a few more years that we play the game with him. But in the meantime, ask for a few things: 1) to move the small dog park to the other end of the big dog side, as planned, to give them shade or build a shade structure in the current location that can be moved when the whole park renovation gets underway; and 2) clean out the drains in the big dog side to help with the flooding/drainage problem in that area. Tom learned that the Architect had called Keith to let him know that they were ready to make the changes to the dog park plans when Keith informed them that Mr. Smith had put everything on hold. Tom stated that he would put together a "Letter of Understanding" that will be posted on the website for Members to read. It will explain what is and will be happening with the Dog Park renovation and the District's matching funds.

It was also suggested that some of the Board Members attend the CRPD meetings again. Tom also mentioned that the letter that was written to the Foundation about the 5% withhold seemed to have disappeared. Joan also stated that she had asked the CRPD Secretary to try to track the letter down and she never received a call back. Tom stated that he will put another letter together stating that he is following up on the previous letter that was sent and attach the last letter that was lost.

Tom reported that a fake surveillance camera was donated by Ron Askew to be mounted on one of the trees near the shed. Tom & Bob (Tom's Son-in-law) will mount the camera and make it look as real as possible. Brenda will have "Surveillance" signs made.

MOTION: Motion was made to approve the funds for mounting the fake camera and surveillance warning signs for the shed area. Motion was seconded and all were in favor.

Sus mentioned that there were several signs in the entrance area that were faded and needed to be taken down and the area cleaned up.

MOTION: Motion was made to approve the funds, not to exceed \$100, to have new signs made and posted. Motion was seconded and all were in favor.

Tom replaced the broken latch and added stronger backing to the latch on the shed. Tom's crew seems to be working out OK. He has been unable to put together a disciplined crew so he just asks people to help when he is there; that seems to be working out for now.

Fund Raising Reports: Brenda didn't have much to report because things have kind of died down. She stated that we are still selling the Cook Books and giving away the calendars. She will continue to sell the metal signs. She also stated that she wishes to withdraw the planning of Dogtoberfest because she doesn't feel right collecting money for the dog park renovation that has been placed on hold.

MOTION: Motion was made to cancel Dogtoberfest. Motion was seconded and all were in favor.

Brenda mentioned that she paid the \$25 booth fee for Founder's Day on September 22nd. The event is 11:00-3:00 with a set up time of 8:00. We will have an Ez-up and 1-2 tables to sell the Cook Books and advertising signs. It was suggested to have one of the signs there to show people what they look like and it may encourage more people to purchase one. We will also give away the calendars. Membership form will also be available. Brenda said she had some dog biscuits that she can bring to hand out and to let people know that the recipe for them is in our Cook Book.

Communications Report: Cathy didn't have anything to report except that she needed some help with how to create or add a page on the web site. Tom asked her what days were good for her, Tiffany, and himself to get together to show her how to do it and add buttons at the top of the pages. Cathy mentioned that Joan had sent her the minutes to be posted on the web site from January through July. Joan said that she didn't know how many of them had been

posted already. Cathy stated that she didn't find any; but that she has already changed them to PDF format and they are ready to be posted as soon as she learns how to add them. Cathy was told that Marc Barman has volunteered to help with Facebook. Brenda will get his contact information for Cathy. Cathy said that Marc can do everything with Facebook because she doesn't do Facebook.

Membership Report: Since Sayra resigned the whole Board is helping with membership. Sus had 1000 business card size cards made that have the web site listed and gave each Board member a box to hand out to everyone. It was also decided to make up some envelopes with a sheet of paper inside to give to the people who don't have computers. The information will tell them how much the membership is and where to send the check or to put it into the Iron Ranger. The envelopes will be kept in the Shed so they don't get wet and for easy access when needed. Brenda said she would make up the envelopes.

Tom mentioned that there was a motion to have Joan prepare a release form for items purchased by Board Members for CCCA so that they relinquish ownership of such items. Joan had forgotten about the form and will prepare it ASAP.

New Business:

1. PO Box expired. Apparently the Post Office does not notify people when their PO Box needs to be renewed. It was decided that the Treasurer should have that responsibility.

MOTION: Motion was made to make it the Treasurers responsibility to renew the PO Box every July. Motion was seconded and all were in favor.

2. Brenda mention that one of the Dog Park members, Chris, is bed ridden at this time and is trying to get funding to purchase an air type mattress or bed to help with the bed sores.

MOTION: Motion was made to post on the web site that Chris is trying to earn funds to purchase the equipment. Motion was seconded and all were in favor.

3. Brenda also mentioned that Chris is quite the artist. It was decided and agreed upon that Brenda could contact Chris and obtain some of his art work to sell for him at our Founder's Day Booth. We would get \$1 for each item sold.

Carla asked for a motion to adjourn the meeting.

MOTION: Motion was made to adjourn the meeting. Motion was seconded and all were in favor.

Meeting was adjourned at 8:30 p.m.

NEXT MEETING: September 17, 2013 at Sus' home; 6:30-8:30 p.m.

Respectfully submitted by:

Joan S. Lutz

Joan Lutz, Secretary

August 21, 2013

Date

Approved:

Carla Barbaro

Carla Barbaro, Acting President

August 21, 2013

Date