

**CARMICHAEL CANINE CORRAL ASSOCIATION (CCCA)**  
**BOARD MEETING**  
**May 21, 2013**

**Location:** Carla's Home

**TIME:** 6:30 p.m. to 8:30 p.m.

**Attendees:**

Sus Brown, President (Absent)  
Carla Barbaro, Vice President  
Joan Lutz, Secretary  
Adelynn Case, Treasurer (Absent)  
Sayre Rickhardt, Director of Membership  
Brenda Mock, Director of Revenue Development  
Cathy Hartsock, Director of Communications  
Vacant, Director of Facilities & Volunteers  
Tom Mock, Past President

The meeting was called to order by Carla at 6:30 p.m.

**Old Business:**

1. Review and approve the Minutes of the April 16, 2013 Board Meeting.

**MOTION:** Motion was made to approve the minutes. Motion was seconded and all were in favor.

2. Reports: *Treasurer's Report:* Adelynn was absent so Brenda gave a brief report:

Deposited checks in the amount of \$226.00 on June 3<sup>rd</sup> and \$43 from the Iron Ranger for a balance of \$5,989.04. It was also reported that Sayre has 3 checks that need to be given to her for deposit.

*Fund Raising Reports:* Brenda distributed some cookbooks to Board Members to take to a local business with a display sign. We will be asking the businesses to post the sign and have the cookbook on hand to show to interested parties. Hopefully we will sell some more this way. Brenda also gave each of the Board Members an informational/historical letter about the dog park that goes along with a contract for interested vendors to sign to order a sponsorship sign that will be posted in the Dog Park for 2 years. We are to do this at the same time we present the cookbooks. As for the Calendars that are left, it was decided that we will give the calendars away as an incentive to become a member since we are already in the month of May and almost half way through the year.

*Communications Report:* Cathy reported that she has gotten onto the web site and updated the names for the Board Members and Directors. She also perused through the website and corrected any typos, etc. that she came across. It was explained to the Board that there are many ways to send out an e-mail, i.e., to a single person, multiple people, and a “blast” that would go out to everyone.

*Membership Report:* Sayra asked that the title be changed from Director to Liaison because she feels more like a Liaison than a Director. The Board told her that those designations are listed in the bylaws and can't be changed without a membership vote. The Board clarified that all of the Board Members would help her with the Membership task and she is just the leader/organizer for Membership. She felt a little more comfortable with that explanation. She doesn't have a computer and goes to the Library several times a week and asked that Tom meet her there and walk her through logging onto the website; Tom agreed to help her. There were varied discussions about what to do and how to have some sort of Membership Drive. Tom mentioned that Sayra prepare a Membership Plan of Action so the Board discussed this with her and came up with a few suggestions. One was to have some sort of Membership event around the Dog Park like was done last year with the BBQ hot dogs. It was discussed to contact the Sheriff's Department to see about having the police dogs come and do a demonstration; another was to contact the agility group that meets at the Park and have them come and do a demonstration. Another suggestion was to have Ben from PetsMart come and make a dog training presentation like he did at the December Pot-Luck but to also bring his well-trained dog. We also talked about making the informal event the first Sunday of the Month so the people who use the dog park would know in advance that something was happening on that day.

*Facilities Report:* Since there is no Director for Facilities at this time there was no report. Tom Mock has been acting and obtaining volunteers to help clean up the park. Tom brought up the issue about the Foundation charging CCCA a 5% service fee for holding our funds for the renovation. Tom talked to Jack Harrison about it and Jack suggested that he write a letter to the committee that oversees the Foundation and ask them why we were charged that 5% fee when we were not informed about it. Jack agreed that we shouldn't be charged the fee, but we have to wait for a response back from the Foundation committee.

Tom reported that the shed was broken into again last week, around May 14-15, 2013, and they cut the pad lock and stole the wagon, 2 non-working weed eaters, and the master keys for the poop bag boxes. Tom is trying to contact the manufacturer for the boxes to see if they have replacement keys.

- Renovation Update:* The Board Members asked Tom about the temporary site location while Phase 1 of the dog park renovation is being done. He had asked to use the space where the swimming pool was and he was told that it is going to be used for a soccer field. Tom mentioned that the plans that were submitted by the Architect were corrected by Keith and sent back and they haven't done anything on them. Tom has made several calls to the Architect but they have not phoned back and he suspects that they are on some sort of

project now. He said he will continue to call; however, this may delay Phase 1. It was discussed that during the grass planting phase, the park will be divided into 3 parts: 1 for the small dogs, 1 for the large dogs, and 1 to let the grass grow and get established for approximately 3 months for each section.

**New Business:**

1. Events: Carla asked about any upcoming events and Brenda answered that we are working on Dogtoberfest and the one just discussed, the Membership Drive.
2. Tom mentioned that with the unruly dogs and fights between people, etc. in the Dog Park, that he wanted to let people know that in those situations to not intervene and to be low key and call the Park Ranger. The Ranger's name is: Lt. Adam Bragg #15; cell # (916) 915-3373; Dispatch/Office # (916) 874-5115. It can take him 15-20 minutes to arrive so that is why we need to be low key to give him time to arrive. Lt. Bragg is responsible for 13 Carmichael Parks.

Carla asked for a motion to adjourn the meeting.

**MOTION:** Motion was made to adjourn the meeting. Motion was seconded and all were in favor.

Meeting was adjourned at 7:50 p.m.

NEXT MEETING: June 18, 2013

Respectfully submitted by:

*Joan S. Lutz*

---

Joan Lutz, Secretary

*May 22, 2013*

---

Date

Approved:

*Carla Barbaro*

---

Carla Barbaro, Vice President

*May, 22, 2013*

---

Date