

**CARMICHAEL CANINE CORRAL ASSOCIATION (CCCA)  
BOARD MEETING  
APRIL 16, 2013**

**Location:** Mock's Home

**TIME:** 6:30 p.m. to 8:30 p.m.

**Attendees:**

Sus Brown, President  
Carla Barbaro, Vice President  
Joan Lutz, Secretary  
Adelynn Case, Treasurer (Absent)  
Sayre Rickhardt, Director of Membership  
Brenda Mock, Director of Revenue Development  
Cathy Hartsock, Director of Communications  
Vacant, Director of Facilities & Volunteers  
Tom Mock, Past President

The meeting was called to order by Sus at 5:30 p.m.

**Old Business:**

1. Review and approve the Minutes of the March 23, 2013 Board, Membership & Election Meeting.

**MOTION:** Motion was made to approve the minutes. Motion was seconded and all were in favor.

2. Reports: *Treasurer's Report:* Adelynn was absent so Brenda gave a brief report:

Deposited checks in the amount of \$4,508.00; part of that was \$607.00 in just the last few weeks during the Membership Drive.

*Fund Raising Reports:* Brenda stated that there were 342 cookbooks printed, we have sold 228. That put us in the black and making money on them. There were 250 calendars printed, sold 137 with a balance of 113 left to sell. That put us in the black and making money on these as well. At the last Board Meeting it was decided and approved to give a free calendar to new members beginning in March.

At the Fund Raising Committee Meeting before this Board Meeting several of us helped Brenda create signs to take to business to post in their stores advertising the Cook Book. The signs were distributed to the Fund Raising Committee Members present and some of the Board Members as well. We will take them to the business we signed up to deliver to and at the same time present the business with the letter informing them about the fence signs and asking them if they were interested in purchasing a sign. We are asking \$200 for posting a business sign for 2 years and the business pays \$26 for the printing of the sign.

*Facilities Report:* Since there is no Director for Facilities at this time there was no report.

Dawn turned in the balance, \$35, of the \$100 facilities petty cash. It will be turned over to the Treasurer,

*Communications:* Cathy said that she loves the web site that Tom's Daughter Tiffany created and should be able to get things done in it very easily. She did come across a Membership note that came up for her and she has figured out why it happened and will correct it.

*Membership:* Sayre has not taken over Membership yet so there was no report except that all the Board members are handing out the business cards with the Web Site on it and asking everyone they see to become a member if they are not currently one. It was discussed that Membership needs to be a Committee. Sus informed Sayre that all the Board members would take an active part in keeping Membership forms in the boxes at the dog park and contacting everyone they see at the Dog Park and ask them if they are members and give our "schpeel".

Sus stated that she is going to have some more business cards made and take off the information we had on it about the elections and make the web site address larger and in black lettering, add the PO Box, indicate that it is only \$20 for membership, and state that the Dog Park is Member Supported.

*Foundation 5% Withhold:* It was brought up at the last meeting, by Tom, that the Foundation is deducting 5% for holding/managing our renovation money. The Past Board Members did not recall anything being mentioned about the Foundation collecting the 5% when we discussed using them as the 501C nor is it mentioned in our Memorandum of Understanding between CCCA and the District. Sus mentioned that she has left several phone calls and an e-mail for Jack Harrison the District Administrator, with no response. She also mentioned that he is retiring so we need an answer about this issue before he retires. Tom and Brenda volunteered to go to the District Office the next day (4/17/2013) and try to talk to Jack in person. If they do not succeed, they will leave a message for him letting him know that if we don't receive a response we will be attending the next Foundation Board Meeting to bring up the subject.

*Renovation:* There were questions about the status of the renovation. Tom stated that it is moving along and is currently out to the county for approval. Once we receive the approval it will go out to bid, maybe in June, and hopefully Phase 1 will start in August or September. Tom also mentioned that Keith, the Park Services Manager, went back to the CRPD Board and asked for an additional \$20,000 toward the project. The discussion then turned to the grass and what type is going to be used. Tom stated that he has had conversations with Keith and they are still undecided and will make that call when the time comes. Tom has asked that when the grass is seeded the dog park be sectioned off to allow the grass to grow. He has not received a decision from Keith. The Dog Park may even be closed down. The Board asked Tom to see if we can get a temporary place, like the area that was the swimming pool, to use for the dog park while the grass gets established. Tom will approach Keith and ask the question.

**New Business:**

1. Carla asked if the Board could pre-set the meetings for the year. It was discussed to have the meetings every 3<sup>rd</sup> Tuesday at the Vet's Hall. It was also discussed why we haven't had the Board meetings at the Vet's Hall. It was because the District wanted to charge us \$25 unless it was a fund raiser. It was also discussed to have the pre-set Membership meetings 3 times per year (March, July, and November) in the Club House. Joan said she would contact the District office to see about getting the "North Room" at the Vet's Hall for the Board meetings and confirm the charge for the Room, and also see about the Club house for July and November. If they are available with, no charge, Joan will book them.

**MOTION:** Motion was made to have Board meetings on the 3<sup>rd</sup> Tuesday of each month from 6:30-8:30 and to have the Membership Meetings in March, July, and November at the club House, 6:30-8:30. Motion was seconded and all were in favor.

2. Status of temporary dog park area while the grass gets established. Tom will report back at the next meeting.

Sus asked for a motion to adjourn the meeting.

**MOTION:** Motion was made to adjourn the meeting. Motion was seconded and all were in favor.

Meeting was adjourned at 7:30 p.m.

NEXT MEETING: May 21, 2013

Respectfully submitted by:

*Joan S. Lutz*

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Joan Lutz, Secretary

*April 17, 2013*

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Date

Approved:

*Sus Brown*

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Sus Brown, President

*April 17, 2013*

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Date